



## St. Michael's Catholic Primary Academy & Nursery

Telford Gardens, Merry Hill, Wolverhampton WV3 7LE

Telephone 01902 556368 Fax 01902 556370

E-mail: [stmichaelsrcprimaryschool@wolverhampton.gov.uk](mailto:stmichaelsrcprimaryschool@wolverhampton.gov.uk)

Website: [www.stmichaelscatholicprimarywolverhampton.co.uk](http://www.stmichaelscatholicprimarywolverhampton.co.uk)

Principal Mrs. C. Williams



09 December 2014

Dear Parents

### Re. Dinner Money

Parents are asked to notify the academy administrators if you wish your child to change from having a packed lunch to a hot midday meal in January. The cost of meals is currently £10.25 per week, £2.05 per day. Dinner money is payable on the first day of the school week, usually Monday. Please place the correct amount of money in an envelope that is clearly marked with your child's name and class. Your child should then hand this to the class teacher. Should any child wish to transfer from having a hot midday meal to sandwiches, a letter giving two weeks notice of the change is required.

### Universal Free Meals for Reception and Infant Children

Since September our infant aged children have been having free midday meals under the new Universal Free Meal scheme. I am pleased to see that the majority of children are having the free hot meals each day. I would remind parents that if your child wishes to change from having a hot meal that it is important that you notify the school administrators as soon as possible. Thank you.

Parents may be interested to know that the free meal scheme offered to families on a lower income (see below) is still applicable to younger pupils and we recommend that you make an application if you feel you meet the criteria as your child/children would then receive free milk in addition to a hot midday meal each day.

### Free School Meals

I would remind parents that it is an easy procedure to apply for free school meals under the free meal programme. Parents who are in receipt of income based Job Seekers' Allowance, Child Tax Credit and Working Tax Credit and whose income is less than £16,190 may be eligible.

**Parents may now apply online [www.wolverhampton.gov.uk/freeschoolmeals](http://www.wolverhampton.gov.uk/freeschoolmeals) and receive an instant decision.** Claimants need not provide paperwork; they will need to have their National Insurance number to hand and be able to provide personal information including date of birth, surname, address and child(ren)'s details. Forms are also available from the school office. Please consider applying for free school meals if you feel you may be entitled to receive them, as your child will also benefit from receiving free milk.

### Milk Money

Milk money will be payable at the start of the spring term and the charge remains at £11.00 per term. The money is payable within the first week of the new school term. All monies should be received in school by no later than **Monday 12 January**. After this date milk will not be given to children for whom payments have not been received.

Milk money is recorded and banked by the kitchen supervisor and not by the academy administration staff. When sending milk money into school please ensure that the **correct money is placed in an envelope clearly marked with your child's name and class. Thank you.**

PTO

Bishop Cleary Catholic Multi Academy Company, a company limited by guarantee in England and Wales (company number 08578428) whose registered office address is Compton Park, Wolverhampton, WV3 9DU



Please note that if your child is under five years of age on the first day of term, Tuesday 06 January your child will be eligible to receive free milk throughout the spring term. Full cream milk is provided up to the age of 5. Children in receipt of free school meals (awarded due to lower income) will also be entitled to receive milk free of charge.

Here are some reminders of dates for your diaries:

**Wednesday 10 December – Foundation Stage performance – 2.00pm**

This year children in our Nursery and Reception class will entertain their parents with a performance of 'The Mice and the Special Night'. Children who attend our **afternoon** nursery sessions will be taking part in this performance. Parents of children who are pupils in Reception class will also have the opportunity to purchase tickets for this performance.

**Wednesday 10 December – Infant Production – 6.30pm**

This evening our infant aged pupils – children in Years 1 and 2 will take part in a performance of 'Cock-a-doodle Christmas'. It is expected that all children in these classes will be present for the evening performance. Pupils should arrive in school to prepare for the performance at 6.00pm.

**Thursday 11 December – Foundation Stage Performance - 10.00am**

'The Mice and the Special Night'. Children who attend our **morning** sessions will be taking part in this performance. Parents of children who are pupils in our Reception class will also have the opportunity to purchase tickets for this performance.

**Thursday 11 December - Infant Production – 2.15pm**

This afternoon our infant aged pupils – children in Years 1 and 2 will take part in the second performance of 'Cock-a-doodle Christmas'.

Tickets for the Christmas productions are still on sale. Please note that admission is by ticket only. Any children attending one of the performances as members of the audience will also require a ticket and will be counted in the number of persons against the fire safety regulations to which we must comply.

**Re: Parking for the Productions**

Parents are informed that up to 80 parking spaces will be available on site during the evenings of the performances. Please drive through the main gates and you will be directed to the parking areas. It is hoped that providing parking on school site will alleviate some of the parking difficulties that are experienced by parents and local residents.

**This year pupils in Years 3 and 4 will be leading our end of term celebration of the Birth of Our Lord Jesus Christ. The term will close with carols and Christmas readings.**

**Monday 15 December** – I understand that Mrs McHale has written to parents re. the planned trip to the cinema to watch the film Paddington Bear. We are all looking forward to our trip.

**Tuesday 16 December –Christmas Lunch**

Today the children who usually enjoy a hot school lunch will have a Christmas meal prepared for them by our school cook.

**Tuesday 16 December – St Edmund's and feeder Academies Christmas carol service**

7.00pm at St Michael's Church. Please return any permission slips as soon as possible.

### **Christmas parties**

Children will enjoy their Christmas parties on the following dates. Children may come to school dressed in non-uniform clothes on the day of their party. Parents are asked to donate 50p towards the cost of the party. Any party food will be gratefully received and should be sent to school on the day of the party. Thank you for your generosity.

### **Nursery Christmas party – Tuesday 16 December**

Parents have received details of our Nursery celebrations in a separate letter.

### **Reception Class Christmas party – Tuesday 16 December**

### **Infant Christmas party – Wednesday 17 December p.m.**

### **Junior Christmas party – Thursday 18 December p.m.**

**Friday 19 December – End of term Mass – 9.15 a.m.** Venue – school hall. Led by our Year 6 pupils. Parents are invited to join us for Mass this morning as we come together to celebrate the birth of Our Lord Jesus Christ. After Mass parents are invited to enjoy a cup of coffee and a mince pie. (This is a change from the previous information).

### **Friday 19 December – 1.30 pm (Please note time change)**

On this occasion pupils in Years 3 and 4 will help us to focus our thoughts on the true reason why we celebrate Christmas. We will end our term by listening to readings and singing carols that celebrate the birth of our Lord Jesus Christ. (The children will also be surprising Mrs Williams during this assembly - All welcome).

**School will close for the Christmas vacation at 3.15pm on Friday 19 December and will re-open to pupils on Tuesday 6 January 2015.**

**Monday 5 January 2015 is an inset day for the staff of our Academy and PUPILS SHOULD NOT ATTEND SCHOOL on this day.**

For the last time as Principal of St. Michael's Catholic Primary Academy and Nursery, may I take this opportunity to thank you all for your good wishes, and in turn, wish you all a very blessed Christmas and a very Happy New Year.

Yours sincerely

C Williams  
Principal